

From: FrontDesk FrontDesk@TheSelectGroup.us
Subject: IMPORTANT GATE INFORMATION - HARBOUR POINT
Date: September 22, 2017 at 9:55 AM
To: Undisclosed recipients: ;



Dear Homeowners,

In an effort to improve security on our premises we will begin phasing in several measures. This will be the first of several notices over the next couple of months. We ask that you read carefully, and follow all instructions so that you and your guests are able to easily come on and off the property.

MAIN ENTRANCE –Code Box

Located at the Main entrance (Gate between Bldg. 421 and 409) is a Code Box.

Once you have given the Association written permission to add your name and telephone number (land line or cell) into the system, your guest will be able to look up your name on the Code Box.

The Code Box will prompt your guest on its proper use.

- Next to your name will be a 3 digit code.
- Your guest will enter in this 3 digit code and the Gate will dial the telephone number you provided.
- The number showing up on your caller ID will be 757-428-1236.
- Once this number rings and you answer it, **press 9, and the Main gate will open.**

WHAT YOU NEED TO KNOW AND ACTION STEPS NEEDED

1. Send an email to hpvcustserv@gmail.com indicating that you would like your phone number placed in the system. We can accommodate two phone numbers per unit.

If you are not a homeowner at Harbour Point provide your lease agreement that you are renting at Harbour Point.

Please help us keep this up – to –date, as Renters change and Units are sold we will update the software to the most current information available.

If you reside in the 401 Building you are welcome to use this service but know that your guests would need to park in an unnumbered parking spot using a current hang tag within the premises between Gates 1 and 2 and will not have access to the entrance Gate at 401.

Should you want them to enter through the 401 Gate you will need to use your Gate Entrance Clicker to allow them access to this parking area.

Gate Entrance Clickers

PLEASE KNOW THAT THE 4 DIGIT CODES FOR ACCESS TO ANY OF THE GATES WILL BE CHANGED AS OF SEPTEMBER 30, 2017

AND THESE WILL NO LONGER BE AN OPTION TO USE IN ORDER TO ENTER THE HARBOUR POINT COMMUNITY.

THESE GATE CODES WILL BE PROVIDED TO EMERGENCY PERSONNEL ONLY.

- If you do not have a Gate Entrance Clicker you have until September 30, 2017 to obtain one. You can either go to the Pool House office Monday mornings from 9-11am or Friday afternoon from 3-5pm **OR** go to The Select Group office. The Select Group, 224 Virginia Beach Boulevard, Virginia Beach, VA 23454.

· There is a \$50 deposit for entrance clickers. Please bring a check or money order as cash or card is not accepted and a picture ID.

ANSWERS TO SOME POSSIBLE QUESTIONS

1. What should I do if I am expecting a delivery and a large truck must enter the property?

It is your responsibility to arrange for any large trucks to enter and exit through Gate #2 (between buildings 401 and 403).

Gate #1 (between 421 and 409) cannot accommodate large delivery or moving trucks (there is a posted sign to this effect).

This will require you walking over to Gate #2 and opening the gate with your Gate Entrance Clicker.

2. I live in the 401 Building, what should I do if I have a guest?

You will need to use your Gate Entrance Clicker to let your guest in the 401 parking lot.

Should you give us permission to put your name in the Code Box then your guest is welcome to enter via Gate #1, but must park in the area between Gate #1 and Gate #2.

3. What should I do if I do not have my Gate Entrance Clicker with me (For Example: I am with a friend or perhaps I have a rental car)?

You can pull up to Gate #1 enter your own name into the Code Box and call the number you have provided.

Once your phone rings, press 9 on your cell phone, and the Gate will open.

4. What should I do if I am entering the property on a bicycle as I am accustomed to pressing in a 4 digit gate code to enter?

We ask that you enter via the swing gates that are located throughout the property.

The 4 digit codes will no longer be a viable option for people to enter the property with their bicycles.

We highly recommend that you do not squeeze around the perimeter of these gates with your bicycle but only use the swing gates.

Should someone be driving in or out of the property, damage could occur to you or your bike.

5. What should I do if my phone rings and my caller id indicates that it is the entrance gate phone number but I am not expecting a guest or work crew or a delivery?

DO NOT PRESS 9! This could be a breach of security to our community.

6. When will we no longer be able to press a 4 digit code to enter the Harbour Point Community?

On September 30^h all Gate Codes will be changed prior to the change emergency personnel along with other pertinent access vehicles will be notified.

Please stay tuned as we make future enhancements – your safety and security is important.

**Regards,
HP BOD**